



DEPARTMENT OF THE NAVY
JOINT BASE PEARL HARBOR-HICKAM
850 TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

30 Mar 20

MEMORANDUM FOR DISTRIBUTION

Subj: EMERGENCY OPERATIONS CENTER DIRECTIVE 20-005A: NOTICE OF TENANT
COMMAND RESTRICTION OF MOVEMENT AND ISOLATION RESPONSIBILITIES FOR
TEMPORARY LODGING

Ref: (a) CNO WASHINGTON, DC 231957Z MAR 20 (NAVADMIN 083/20)
(b) JBPHH Emergency Operations Directive 20-001 (Series)

Encl: (1) Tenant Command Request Letter and Commanding Officer/Officer in Charge
Compliance Agreement
(2) Restriction of Movement Response Letter

1. Cancellation of Emergency Operation Center (EOC) Directive 20-005.
2. All tenant commands on Joint Base Pearl Harbor-Hickam (JBPHH) are directed to comply with the Restriction of Movement (ROM) responsibilities detailed in reference (a). Personnel who require government temporary lodging for ROM, as determined by reference (b), and are unable to safely be isolated at their primary residence will be provided cost orders from their parent command. Orders will direct the Service Member to a ROM status and not TAD to JBPHH. Commands who direct their personnel to isolate that do not meet the screening requirements of reference (b) will still be authorized lodging on availability basis only, but will not be mandated under this policy to comply with the ROM standards identified herein; they may still do so if they desire. When possible requests should be submitted at least 48 hours prior to requested check-in using enclosure (1) and e-mail to EOC Information Cell at jbphh-eoc-infocell@navy.mil.
2. Commands will receive approval/disapproval notification via enclosure (2). Parent commands will assign one sponsor who will be responsible for no more than five ROM personnel. The sponsor will be fit for full duty, E-5 or above and required to support a 24 hour watchbill as directed by the ROM Lodging Coordinator. The sponsor will escort the approved ROM member and complete all check-in procedures taking precautions for maintaining strict hygiene control measures.
3. Sponsors will be required to coordinate with the ROM Lodging Coordinator at least 24 hours prior to planned checkout to ensure all requirements for final release are understood and can be satisfactorily met. Once approved and cleared to leave ROM, the member and sponsor will complete a thorough cleaning of the room.
4. Any questions or concerns in relation to COVID-19 ROM guidance, please email the JBPHH EOC; jbphh.eoc@us.af.mil.

J. BERNARD

Date

From: [Requesting Command]
To: Commander, Joint Base Pearl Harbor-Hickam

Subj: TENANT COMMAND REQUEST LETTER AND COMMANDING OFFICER/OFFICER IN CHARGE COMPLIANCE AGREEMENT

Ref: (a) CNO WASHINGTON, DC 231957Z MAR 20 (NAVADMIN 083/20)

1. Reason for Request. Provide specific justification as to why member is unable to ROM/Isolate at primary residence to include a positive statement declaring why separate sleeping and bathroom facilities cannot be arranged.

2. Member(s) Status is (ROM/PUI/Isolation) and defined by reference (a). Member information is:

<u>Last Name</u>	<u>First Name</u>	<u>Rank/Rate</u>	<u>Requested Check-in Date</u>	<u>No. of Days Needed</u>
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3. Command Assigned Sponsor:

<u>Last Name</u>	<u>First Name</u>	<u>Rank/Rate</u>	<u>Work Phone #</u>	<u>Mobile Phone #</u>
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4. I acknowledge my responsibilities required by reference (a) and listed below.

a. Ensure screening of personnel for ROM.

b. Ensure ROM personnel comply with reference (a), paragraph 4.

c. Provide cost orders for ROM personnel. Orders will direct the Service Member to a ROM status and not TAD to Joint Base Pearl Harbor Hickam. Recommend funding for temporary lodging, if required, be obtained through the appropriate channels. This may be accomplished utilizing a General Terms and Conditions document to avoid issues arising from Service Members not having government travel cards.

d. If needed, my sponsor will be responsible to coordinate messing support to include food delivery with the base galley at 808-449-1666. Otherwise, the sponsor will provide daily support to ROM personnel to ensure meal delivery as well as health and comfort checks.

e. I will ensure personnel supporting individuals in ROM are trained on the status of ROM personnel and associated interaction protocols. Close contact is prohibited. PPE is not required.

5. My point of contact in this matter is Rank and Name, Phone number; email.

F. M. LAST

Enclosure (1)

Date

From: Commander, Joint Base Pearl Harbor-Hickam
To: [Requesting Command]

Subj: RESTRICTION OF MOVEMENT RESPONSE

Ref: Your ltr of 1 Jan 20

1. Approved/Disapproved.

F. M. LAST

Enclosure (2)